

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
VALLEY MUNICIPAL UTILITY DISTRICT NO.  
January 17, 2012**

The Board of Directors of the **VALLEY MUNICIPAL UTILITY DISTRICT NO. 2** met at the Valley Municipal Utility District No. 2 Office at 9:00 A.M., Tuesday, January 17, 2012 in accordance with the duly posted notice of said Meeting with a quorum of Directors present as follows:

Richard Lindeman	President
Chris Partridge	Director
Jim Tipton	Director
Directors Absent:	
Roger Nelson	Vice-President
Oscar González	Director

Others present:	
Craig Stowell	General Manager
Jay Toro	Assistant Manager
Paul Cunningham	Attorney
Jean Hager	Alderman

The Meeting was called to order by Mr. Richard Lindeman at 8:58 A.M.

**Approval of Minutes of the Meeting held on December 20, 2011.**

The Board reviewed the minutes of the previous meeting for approval. Mr. Tipton made a motion to approve the Minutes of the Regular Meeting held December 20, 2011. The motion was seconded by Mr. Partridge. The motion passed by unanimous vote of those present.

**Approval of the Financial Report for the Month of December, 2011.**

The Board reviewed last month's financial report. Mr. Partridge made a motion to approve the Financial Report for the Month of December, 2011. The motion was seconded by Mr. Tipton. The motion passed by unanimous vote of those present.

**Action to Amend Budget to Increase Monthly Reserve Contribution to \$15,000.00.**

Mr. Stowell is suggesting that a committed fund be created for the painting of the water tower and membrane replacements. By increasing the monthly reserve contribution of \$10,000.00 to \$15,000.00, an amount of \$5,400.00 can be committed to that fund. Mr. Cunningham recommends waiting until the next fiscal year to analyze the operating budget and capital expenditures. If funds are

available and the projection looks favorable, then they can budget \$15,000 a month for the monthly reserve contribution. Mr. Tipton made a motion to postpone this action until after the fiscal year end. Mr. Partridge seconded the motion. The motion passed by unanimous vote of those present.

### **SCADA Presentation by General Manager**

Mr. Stowell presented an overview of the SCADA system operation. He stated that the new computer was bought and improvements to the system will be made. In the future the Wastewater Plant and the Lift stations will also be on the SCADA system.

### **Public Input**

Mrs. Hager asked if the lift station sign on the corner of Carmen and Alvarado Avenue can be moved to another location. Mr. Stowell mentioned that he would look into moving it to another lift station site.

### **General Manager's Report**

- **Production and Sales Report** The water loss for December 2011 shows a 35.2 % loss.
- **RO Production Report** For December 2011 was distributed to the Board before the meeting. Mr. Stowell explained the report.
- **Raw Water Report** For December 2011 was distributed to the Board before the meeting. Mr. Stowell explained the report.
- **Customer Complaints.** The customer complaints for the month of December 2011 were previously distributed to the Board. There were a total of eight complaints.
- **Operations Report** Mr. Stowell reported on Water, Sewer, Distribution and Lift Station operations. He gave an update on safety issues and incentive programs and the Reserve Fund Projects.
- **Projects/Task list** Mr. Stowell presented a task list with priority or complete status updates.

There being no further business to come before the Board of Directors,

President Richard Lindeman adjourned the Regular Meeting at 11:20 a.m.

  
RICHARD LINDEMAN, PRESIDENT

ATTEST:

  
CHRIS PARTRIDGE, SECRETARY